

**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD: JULY 1, 2004 - JUNE 30, 2005**

COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS

2005 JUL 27 AM 7:38

THOMAS J PASTUSZKA  
CLERK OF THE BOARD  
OF SUPERVISORS

**1. DEPARTMENT/COURT INFORMATION:**

Department/Court: COUNTY COUNSEL

Division/Unit: FINANCE & GENERAL GOVERNMENT

**2. VOLUNTEER PROGRAM BENEFITS:**

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	0	Hours	0	X	\$17.55	=	\$0.00
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Types of work performed by GENERAL VOLUNTEERS in this category:

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- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	2	Hours	10	X	\$17.55	=	\$175.50
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

ASSEMBLED FURNITURE

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- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels [VCL]. If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	X	VCL	=	Dollar Benefit
<u>LAW STUDENT</u>	<u>192</u>		<u>\$31.10</u>		<u>\$5,971.20</u>
<u>INTERNS</u>	<u>400</u>		<u>\$31.10</u>		<u>\$12,440.00</u>

No. Vol.	0	Total Hours	592	Total Value	\$18,411.20
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:  
COURT AND APPELLATE WORK.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
<u>0</u>	<u>0</u>	<u>\$0</u>
<u>2</u>	<u>10</u>	<u>\$176</u>
<u>3</u>	<u>592</u>	<u>\$18,411</u>

<b>TOTALS</b>	<b>5</b>	<b>Total Hours</b>	<b>602</b>	<b>Total Value</b>	<b>\$18,586.70</b>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: COMPUTER Value: \$1,600.00

Item Donated: TELEPHONE Value: \$350.00

Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_

Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_

**TOTAL VALUE = \$1,950.00**

4. VOLUNTEER PROGRAM COSTS:

a.

Cost of direct supervision of Volunteers (total hours of direct supervision multiplied by the hourly rate of staff person[s] directly supervising program volunteers.)

Hours 50 X Rate \$59.79

**\$2,989.50**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator[s]). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours 25 X Rate \$59.79

**\$1,494.75**

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c. Other program costs (training materials/supplies, recognition costs, etc.):

Item : TRAINING MATERIALS Cost: \$600.00

Item : SUPPLIES Cost: \$500.00

Item : \_\_\_\_\_ Cost: \_\_\_\_\_

TOTAL OF OTHER PROGRAM COSTS =

**\$1,100.00**

d. TOTAL OF PROGRAM COST (4a+4b+4c) =

**\$5,584.25**

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a Total Dollar Benefits of Volunteers, Item 2d **\$18,586.70**

b. Total of Donations to Volunteer Program, Item 3 **\$1,950.00**

c. Subtract Total of program Costs, Item 4d **\$5,584.25**

**TOTAL PROGRAM BENEFIT:**

**\$14,952.45**

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6. **RECRUITING:**

Please describe your recruiting programs:

INTERVIEWS

LETTERS TO LAW SCHOOLS

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

NONE

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2005-06:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

PROVIDE A POSITIVE REAL WORLD EXPERIENCE FOR INTERNS

9. **GENERAL INFORMATION:**

Name of person completing report:

JOYCE HEXUM

Phone:

531-4859

Mail Stop: A12

E-Mail:

oyce.hexum@sdcounty.ca.gov

Volunteer Coordinator:

WILLIAM SONGER

Phone:

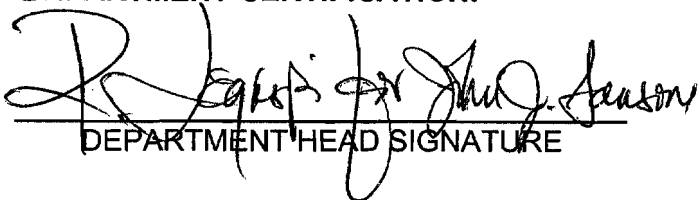
531-4749

Mail Stop: A12

E-Mail:

william.songer@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**

  
DEPARTMENT HEAD SIGNATURE

7/25/05  
DATE

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